

Oct. 2, 2013

Program Review Committee

3:30 p.m.

Building 1 Conference Room

Chair: Sara Singleton

Vice-chair: Thomyka Hollman

Secretary: Velma Worsley

Sara Singleton, Representative from Institutional Effectiveness

Thomyka Holloman, Business & Industrial Tech Faculty

Velma Worsley, Allied Health Faculty

Members

Ben Cole, Business and Industrial Tech Faculty

Attending:

Jay Sullivan, VP of Research and Institutional Effectiveness

Mike Davis, A&S Faculty

Crystal Ange, VP of Academics

Millie House, Allied Health Faculty

Members

Kimberly Mullis, Allied Health Faculty

Absent:

Minutes from Meeting Oct. 2, 2013

Agenda

I. Review minutes

Presenter: Sara Singleton

Motion to approve minutes by Sara Singleton. The motion was seconded by Thomyka Hollman. Sara informs committee that she met with Dr. Ange and discussed first program review meeting. Dr. Ange okayed the starting cycle.

Sara informs the committee that she met with Dr. Ange to discuss the program review process.

II. Dr. Ange suggests that documents for program be reviewed by one other person from the committee.
Millie House

Presenter: Sara Singleton

III.

Presenter:

Dr. Ange refers to Section D of Review packet (break down on student data). Expresses the need for more data. She would like to add another tab to the excel spreadsheet (this data will identify if a program needs more FTE, is program worth running, etc.).

*Sara explains that Jay can possibly add a tab with data pre-filled.

*Jay elaborates.

Dr. Ange suggests that a committee member can meet with her to review data to be included.

*Millie suggests that final data appendix be sent to committee for review.

*Sara will email to everyone.

Dr. Ange asks if committee has looked at other schools to see what their program review committee does.

*David explains that is how the committee formulated.

Dr. Ange expresses that she would like the committee to be more involved with reviewing program. It will build capacity. Move the college forward.

Group discussion on why or why not the program review should be involved in program reviews.

Dr. Ange explains that she would step back and think about this topic.

Other Information

Next Meeting: